

ADDENDUM NUMBER: Three

PROJECT: Craven County Government Center East
Havelock, North Carolina

PROJECT NO 25012

DATE: June 25, 2026

OWNER: Craven County
406 Craven Street, New Bern, North Carolina

ARCHITECT: Oakley Collier Architects, P.A.
109 Candlewood Road
Rocky Mount, North Carolina 27804
(252) 937-2500

PREVIOUSLY ISSUED: One & Two

TO ALL CONTRACTORS:

This Addendum is hereby made a part of the Contract Documents to the same extent as if initially included. This Addendum must be acknowledged in the Form of Proposal and shall be included in the Contract Documents.

Drawings and Project Manual dated **May 30, 2026**, for this project are hereby modified, corrected, or supplemented as follows:

General

Substitution Requests

Subject to the requirements of plans and specifications, the following manufacturers are approved to bid:

Section	Title	Manufacturer / Product
07 27 26	Fluid Applied Membrane	Polyglass USA – Vertiwrap VPL
08 41 23	Fire Rated Glazing	Safti First – SuperClear /GPX

General

Item 1 General **Pre-bid Meeting Minutes**
See the attached Pre-Bid meeting minutes and sign in sheet.
The minutes of the meeting are to be included as part of the contract documents.

Item 2 Clarification **Corner Guards**
Corner Guards noted on plans shall be Contractor shall be 1"x1" brushed aluminum by Koffersales or equal

Item 3 Change

Moisture Control Membrane

A moisture control membrane shall be applied to all existing and new floor slabs. Membrane product to be MAPEI Planiseal MSP. Prepare floor slabs and install per manufacturer's specification.

Specifications

Item 1 Revision

08 43 13 Aluminum Framed Entrances and Storefronts

2.02 A. Aluminum framed Storefront

3. Glazing Position – exterior applications: Shall read center position in lieu of front set as noted in specification.

Item 2 Revision

14 24 00 Machine-Room-Less Hydraulic Passenger Elevator

2.08 Car Operating Station - F. Digital Services - 4. Smart Devices – Omit this line item

2.09 Control Systems - F. Digital Services 6. Smart Devices – Omit this line item

3.08 Elevator Schedule – 1. Elevator Model – shall read Endura MRL Twinpost above ground **2-stage** in lieu of Endura MRL Twinpost above ground **1-stage**

Drawings

Item 1 Change

Civil Drawings

See the attached Civil Drawings. Civil Sheets C-1, C-2, C-3, C-4, C-5, C-6, C-7, CES-1, L-1, LSP-1, D-1, and D-2 shall be included in their entirety with the previously issued bid plans and specifications. Sheet scale corrected

Item 2 Change

Sheet G1.1 Life Safety

Add the AC (Access Control) symbol to the suite doors located in the main lobby. These doors are labeled 103 & 101A on sheet A1.1 Floor Plans.

Item 3 Change

Sheet D1.1 Demolition

Duplicate keynote 15: note 15 shall state “remove and replace all existing gypsum wall board on exterior walls to remain”. Other note 15 to be omitted.

Item 4 Clarification

Sheet A1.3 Roof Plan

Dashed square shown on lower left corner of plan is the location of the existing roof hatch to be replaced.

Item 5 Change

Sheet A1.3 Roof Plan

General Roof Notes – add general note “F” to the notes listed on plan.

Note F shall state “remove the existing roof curbs in their entirety. Cover roof opening with metal deck to match the existing metal roof deck. New roof insulation and membrane to cover existing openings.

Item 6 Change

Sheet A1.4 – Finish Plans

Finish Legend- Floor Finish – Basis of Design:

LVT-1: shall read “Mohawk Secoya 5.0” in lieu of “Mohawk Secoya 2.5”

LVT-2: shall read “Mohawk Secoya 5.0” in lieu of “Mohawk Secoya 2.5”

Item 7 Clarification

Sheet A1.6 - Slider Window W1

Slider Window W1 as detailed on sheet A1.6 shall be a CRL Daisy Satin Anodized Factory Glazed Pass Thru assembly of equal. Color to match the interior storefront system.

Item 8 Add

Sheet A5.1 Details Storefront Elevations

See attached Sheet A5.1 details. This plan was listed on index but omitted from bid set of plans. Add sheet A5.1 details to the bid set in its entirety.

Item 9 Change

Sheet A6.2 Storefront Elevations

Storefront Note 7 shall state “Roller Shades” in lieu of “Horizontal Blinds” to be furnished and installed on all exterior windows.

End of Addendum

Owner: Craven County
406 Craven Street
New Bern, North Carolina

Location: Craven County Government Center East
1208 E. Main Street
Havelock, North Carolina

Architect: Oakley Collier Architects
109 Candlewood Road
Rocky Mount, NC 27804
Phone: (252)-937-2500

I Bid:

Sealed Bids for a Single Prime Contract will be received and publicly opened at:
3:00 p.m. on Thursday, July 16th, 2026
Craven County Administration Building
406 Craven Street, New Bern, NC
Commissioner Room

All bids will be held until **3:00 p.m. on July 16th, 2026**, at which time the bids will then be opened and read aloud.

II Architect's brief description of the project:

The Project includes the renovation of a 10,481 square foot existing two-story building. Renovations include selective demolition, new finishes, new steel stud walls, new elevator, and new masonry elevator shaft. Replacement systems for plumbing, mechanical, and electrical. Project also included minor sitework to the existing parking areas and sidewalks.

III Bid Day Documents: Refer to Specifications

1. Proposal Form Pages 1 through 4.
2. Bid Bond (5%) or Certified Check (5%). Use the form provided in the specifications.
3. Identification of HUB Certified Minority Business Participation Form and/or Affidavit A or Affidavit B.
4. Bid envelope should be sealed with the following information listed on the outside of the envelope.
 - a. Bidder's Name and Address
 - b. North Carolina Contractor's License Number
 - c. Name of Project

5. If awarded the Contract, the Bidder must provide an executed Performance Bond and Payment Bond for 100% of the Contract by a company licensed in North Carolina. Certificates of Insurance meeting the requirements indicated in the specifications will also be required.
6. **Any bids that have qualifying notes or comments will be rejected.**
7. For mailed bids, it's the contractor's responsibility to ensure the bid arrives prior to the bid opening time. Place the bid in a double envelope with "Zach Chenoweth: Sealed Bid Do Not Open" written on the outside of the envelope.

IV Alternates / Allowances / Unit Prices:

Alternate G-1 – Exterior Siding

V No Preferred Alternates:

No preferred brand alternates for this project.

VI Schedule:

No proposal may be withdrawn after the closing time for the receipt of the bids for a period of 60 days.

Time Duration: **300 days from Notice to proceed**

VII Liquidated Damages:

See Supplementary General Conditions (00 73 00): **\$500 each calendar day** in excess of the stated completion time.

VIII Examination of Bid Documents:

All Bidders are expected to fully examine and familiarize themselves with the Drawings, Specifications, Existing Drawings, and Existing Site Conditions. All Bidders should read the scopes of the bid package. Any questions or clarifications should be directed to the Architect. No allowances will be made after the bids are received for any oversight due to failure to examine the documents.

IX Substitutions:

Substitutions or approvals of "Equals" will only be accepted if approved by the Architect in writing at least 10 days prior to the receipt of bids.

X Technical Questions:

Technical questions should be submitted to Architect as soon as possible by phone or email. Last day for questions shall be Friday, July 10th by 12:00pm.

David Griffin
dgriffin@oakleycollier.com
(252) 937-2500

XI Construction Documents:

This is a formal bid and construction documents, and specifications are available via digital download. All addenda as well as the plan holders list will be distributed to pre-bid meeting attendees and plan holders. Contact aseaman@oakleycollier.com to request plans.

XII Addenda:

Addenda shall be emailed to everyone on the Architect's plan holders list. Acknowledge receipt of all addenda on bid form.

XIII Open for Questions.

1, Demolition – the question was asked who was responsible for the demolition of the HVAC systems.

Response – That can be determined by the General Contractor. All demolition cost to be included in the base bid

2. Salvaged items – all owner material to be salvaged shall be removed from the building prior to the construction start date. GC shall be responsible for all other debris and demolition material.

3. No As-built plans are available for this building

4. Water and sewer services shall be capped and left safe during demolition

5. Note 12 on Demolition sheet – that note only applies to that room on the second floor

6. Low Voltage – Contractor is only responsible for raceways and boxes – The owner will handle low voltage wiring

7. All ceiling tiles are to be replaced – no tiles are to be salvaged

8. Contractor is responsible for all testing and cost of testing required for the project.

9. Existing waterline and sewer line enter the building from the parking lot side of the building.

Pre-Bid Sign In
 Wednesday June 24, 2026, 10:00 AM

Name	Company/Department	Phone	Email
Chad Harper	Curtis Construction (Roof)	252-378-5046	chad@curtiscc.com
Frank Eastman	Eastman's Flooring	252-726-2737	frank@eastmancarpet.com
Asa Eastman	Eastman's Flooring	252-726-2737	asa@eastmancarpet.com
Colby Hardison	McCord Contractors	252-351-7457	colby@mccordcontractors.com
Bishop Williams	Waters Contracting	919-279-7265	bishopw@waterscontracting.net
Blake Nartin	EAE	252-814-9805	blake@eac-inc.com
Jeff Clifton	STP	910-260-8909	Jeff.southerntouch@gmail.com
Jim Sabino	Primus Structures	252-503-7070	jim@primusstructures.com
Brad Rey	Waters Contracting	252-362-1887	bradr@waterscontracting.net
L Blackburn	Muter Construction	252-567-8608	rstrickland@muterconstruction.com
Chris Sasser	ACI	804-481-5182	Chris.sasser@acibuilds.com
Greg Graterol	ACI	804-501-6950	Greg.graterol@acibuilds.com
Bobby Jackson	Cieszko Construction	252-447-2096	bjackson@cieskoconstruction.co
Raymond Yavez	Cieszko Construction	252-447-2096	ryavez@cieskoconstruction.co
Denton Wall	Foss Demolition	252-607-3825	dwall@fossdemolition.com
Erik Barrow	Daniels & Daniels	252-714-8100	estimating@danddcc.com
Chris Cook	Jacksonville Heating	252-634-7251	chris@jvilleheating.com
Judson Smith	QXO	910-787-3355	Judson.smith@qxo.co
Nick Dial	EHG dba Alloy	984-278-8212	ndial@alloygroup.com
Ken Lamb	Carpet One	301-676-1669	ken@carpet1newbern.com
Scot Thompson	Team Construction	910-787-2541	sthompson@teamconstructionnc.com
Zach Chenoweth	Craven County	252-617-7940	zchenoweth@cravencountync.gov
Gene Hodges	Craven County		
Joe Mobley	DLT Roofing	910-289-0103	joe@dltroofing.com
Tylea Hudson	Hudson Brothers	252-714-7060	jthudson@hudsonbros.com
Josh Edwards	ACI	757-541-4725	Josh.edwards@acibuilds.com

Craven County Government Center East

Craven County

Project Number: 25012

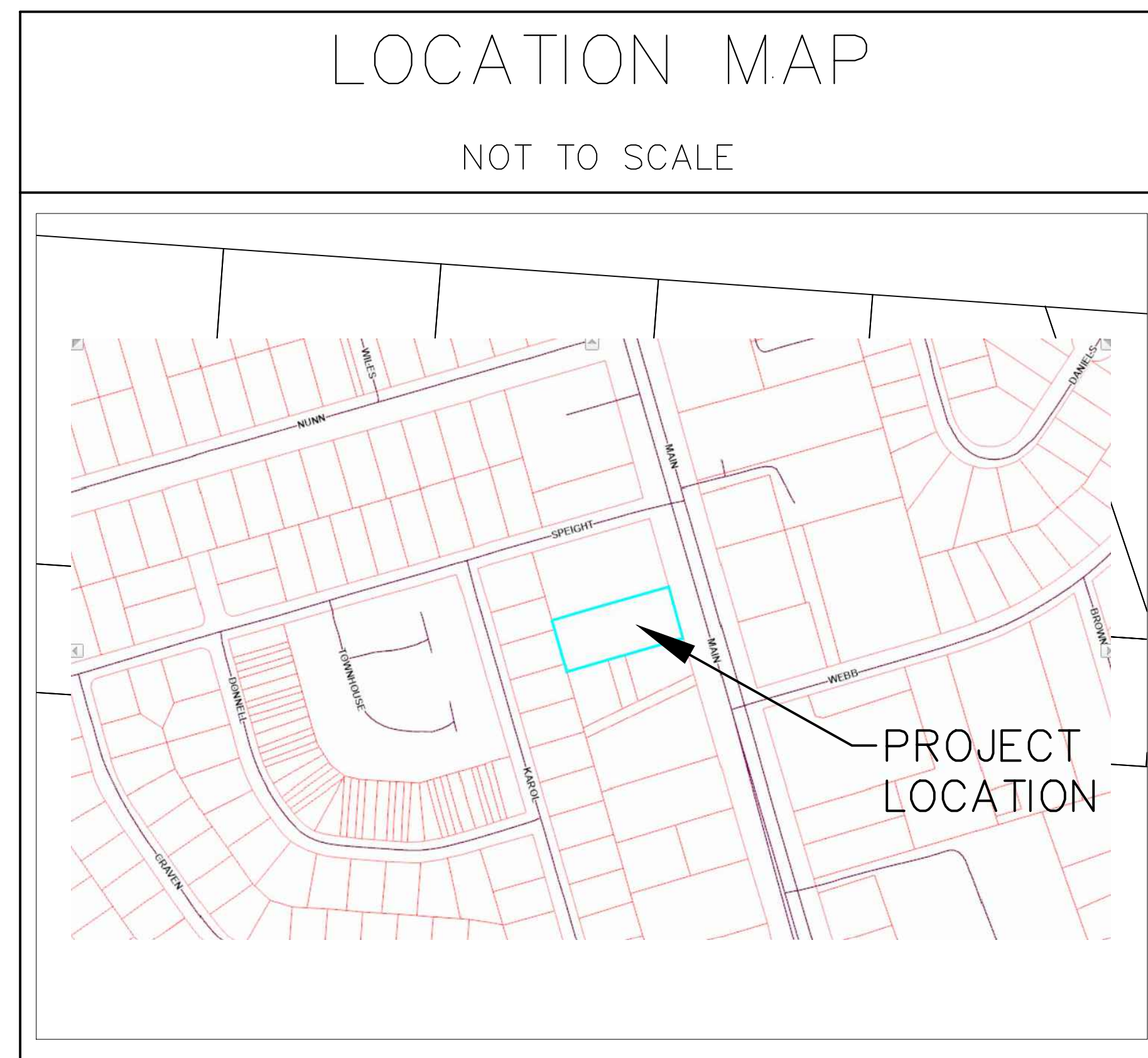
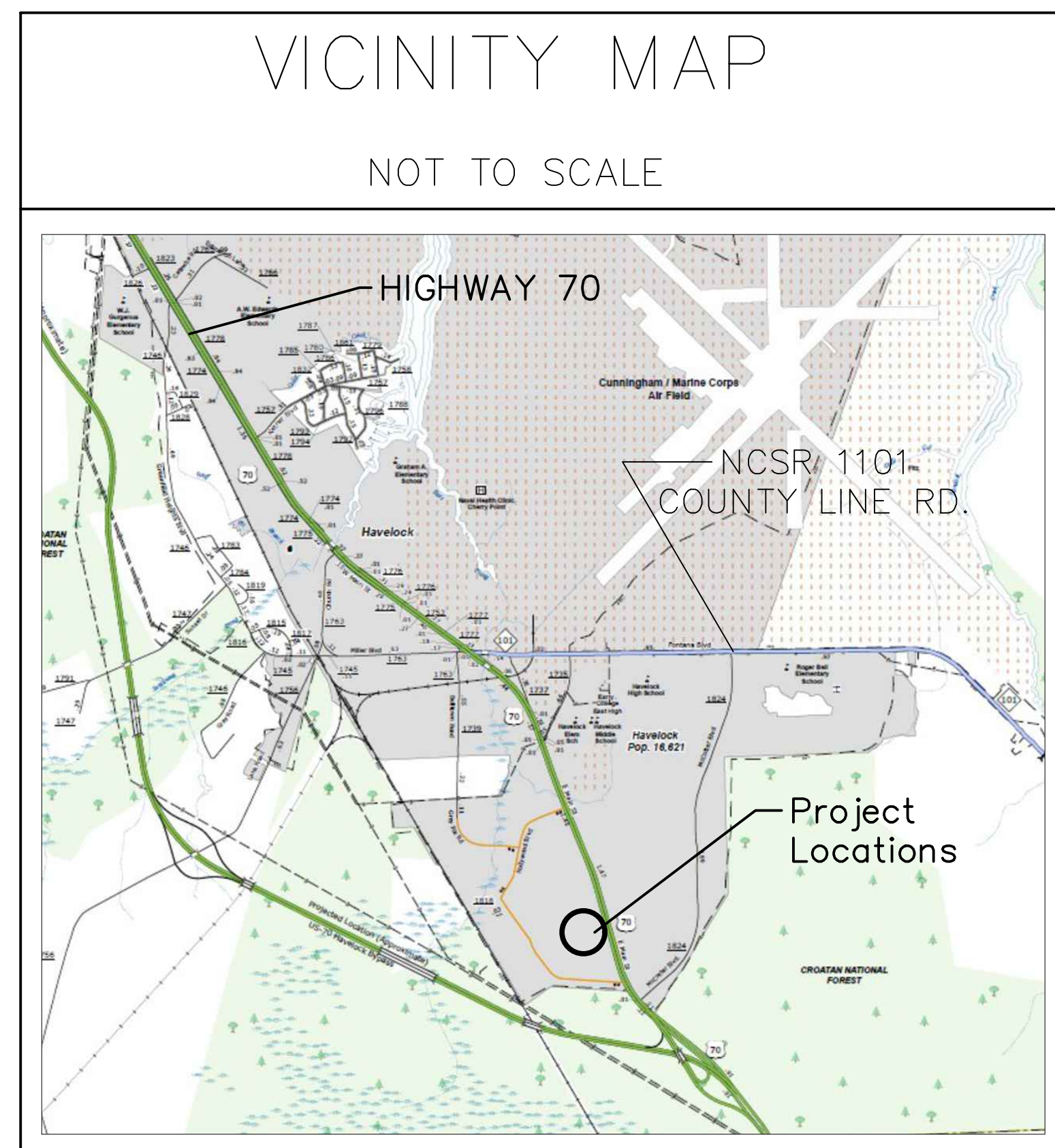


David McLawhorn	Berry Building Group	252-999-0563	dmclawhorn@berrybg.com
Lance Barnes	Nationwide Electric	252-292-9361	lance@nationwide-electric.com
Keith Schoder	Davies Contracting	252-515-4092	schoder@daviescontractingnc.com
Logan Hessert	Hudson Brothers	252-714-2607	lhessert@hudsonbros.com
Brian Hunnings	EL Electric	252-671-0677	Brian.hunnings@electric.llc
Ryan Buhl	DH Griffin	732-320-8666	crbuhl@dhgriffin.com
Thomas Garrett	AR Chesson Construction	252-802-6034	tgarrett@archesson.com
Rick Rowland	ACI	804-305-5488	Rick.rowland@acibuilds.com
Mitchell Lanier	Carolina Coastal Coating	910-346-9607	estimating@carolinaccnc.com
Joe Dunnehoo	Craven County Eng	252-636-6618	Joseph.dunnehoo@cravencountync.gov
Jason Frederick	Craven County Planning	252-636-6618	jfrederick@cravencountync.gov

CONSTRUCTION DRAWINGS
**GOVERNMENT CENTER
 EAST – HAVELOCK**
 1208 E. MAIN ST., HAVELOCK, NC
 CRAVEN COUNTY
 NORTH CAROLINA

JUNE 2026

INDEX OF SHEETS	
SHEET #	SHEET TITLE
C-1	COVER
C-2	LEGEND
C-3	GENERAL NOTES
C-4	EXISTING CONDITIONS
C-5	DEMOLITION PLAN
C-6	SITE AND UTILITY PLAN
C-7	GRADING PLAN
CES-1	EROSION AND SEDIMENT CONTROL PLAN
L-1	LIGHTING PLAN
LSP-1	LANDSCAPING PLAN
D-1 THRU D-2	CONSTRUCTION DETAILS



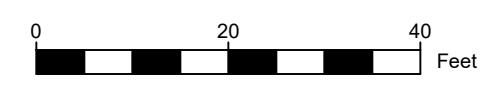
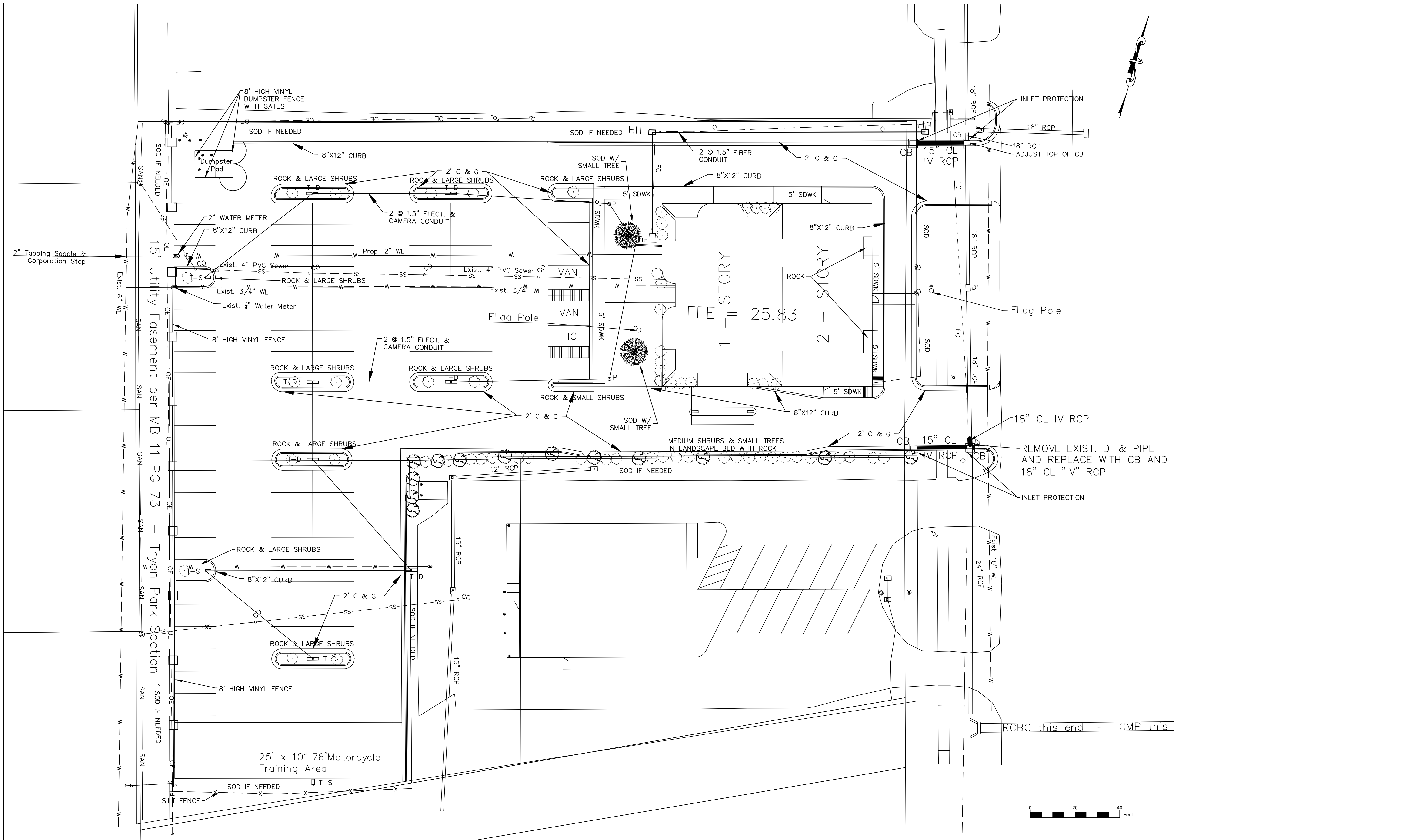
OWNER

CRAVEN COUNTY
 406 CRAVEN STREET
 NEW BERN, NORTH CAROLINA 28560

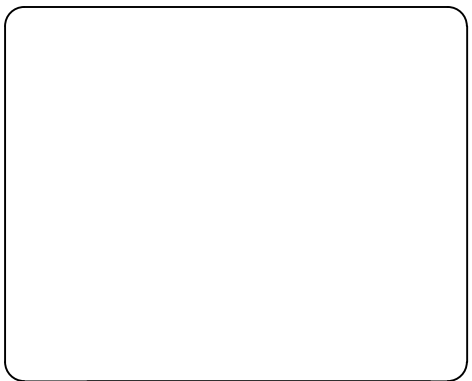


NOTES

- CURRENT ZONING: HC
 NO WETLANDS OR STREAM EVALUATION WAS PERFORMED BY THE OWNER/DEVELOPER. EVALUATION OF WETLANDS AND STREAM LOCATION ARE BASED ON PRIOR SURVEY PLATS AND NATIONAL WETLAND INVENTORY MAP. NO WETLAND OR STREAM AREAS ARE LOCATED WITHIN THE PROJECT LIMITS OF DISTURBANCE. WETLANDS ARE LOCATED OUTSIDE OF THE LIMITS OF DISTURBANCE.
 HOURS OF OPERATION: DAWN TO DUSK



REVISIONS	Description	Date
1	Added sidewalk note around building.	6/23/26



CRAVEN COUNTY
 406 CRAVEN STREET
 NEW BERN, NC 28560
 (252) 636-6600

CRAVEN COUNTY GOVERNMENT CENTER EAST
 1208 E MAIN STREET, HAVELock, NC
 GRADING PLAN SHEET
 PRELIMINARY NOT FOR CONSTRUCTION

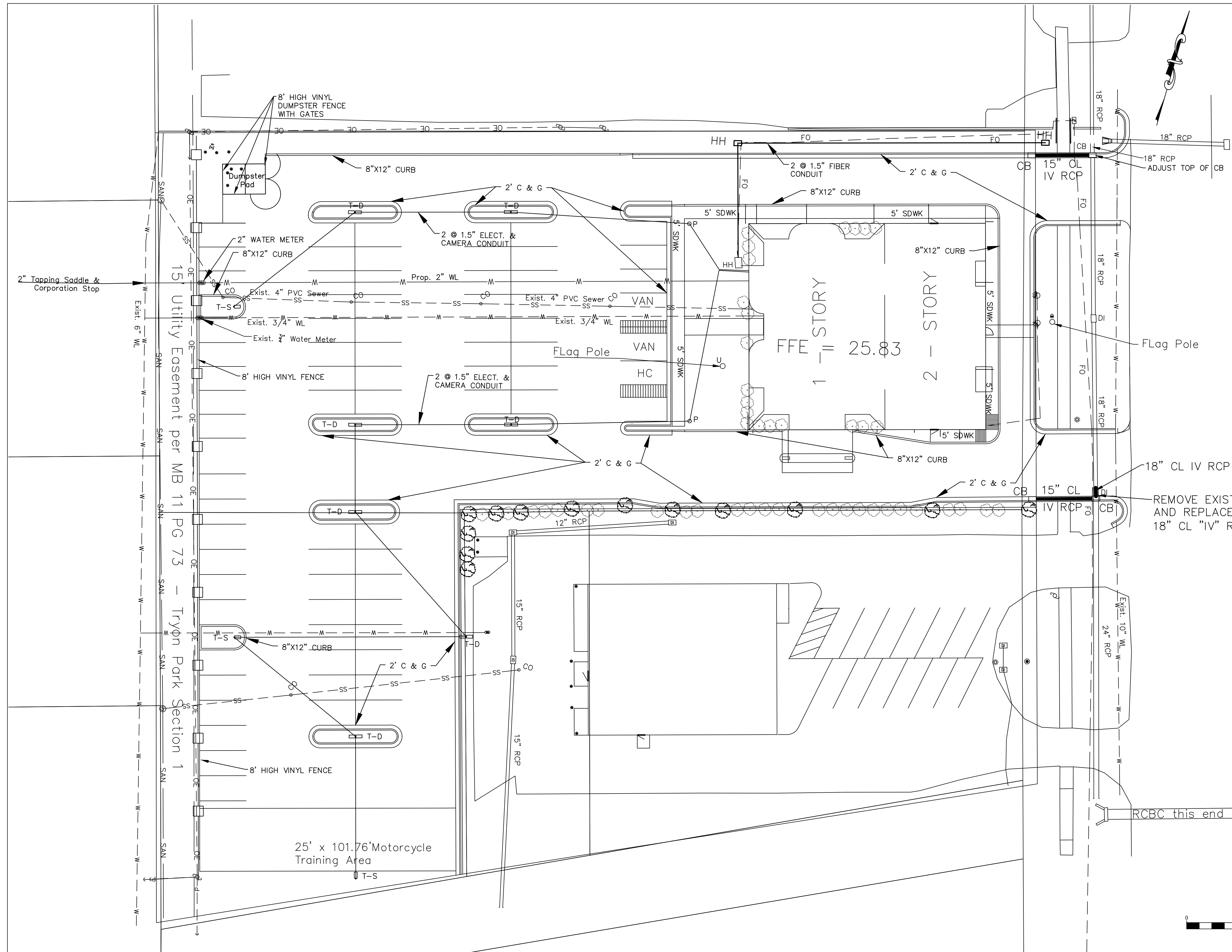
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CHECKED	JWD	N/A	REVISION
PROJ. MGR	DHA		
STATUS: PRELIMINARY NOT FOR CONSTRUCTION			

NOTES:

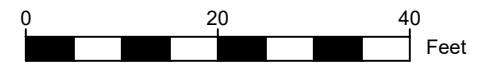
1. E.C. SHALL SUBMIT CATALOG TO ARCHITECT FOR APPROVAL. PRIOR PURCHASE ANY. FINISH COLOR/TRIM SUBJECT TO BE CHANGED PER ARCHITECT. POLE AND TRIM COLOR TO BE DARK BRONZE OR BLACK. COORDINATE WITH OWNER/ARCHITECT PRIOR TO ORDERING.
2. COLOR TEMPERATURE TO BE 5000K. COORDINATE CCT WITH OWNER/ARCHITECT PRIOR TO ORDERING.

TYPE	DESCRIPTION	CATALOG	ELECTRICAL DATA	NOTES
P	LED DECORATIVE LIGHT HOOK 2000 LUMENS MOUNT AT 8 FT. ROUND STRAIGHT STEEL POLE TO MATCH MAINE BRASS FINISH	ALS LIGHTING DL-SP-1715-03-03-1000-UNI-1MM- HAF	2000 LUMENS ELECTRONIC BALLAST 59 WATTS @ 277V	CONFIRM WITH ARCHITECT/OWNER PRIOR TO ORDER. MODEL AT 20' COORDINATE WITH ARCHITECT/OWNER PRIOR TO ORDERING. POLE TO BE ORDERED WITH ENDOC OUT FOR SECURITY CAMERA AND VIDEO FEED AT THE REAR OF CURB. POLE CONFIRM WITH OWNER.
T	LED POLE LIGHT HOOK 4000 LUMENS MOUNT AT 20 FT. ROUND STRAIGHT STEEL POLE TO MATCH	ULTRALUX HUK-LED-1000-03-03-1000-UNI-1MM- HAF	4000 LUMENS ELECTRONIC BALLAST 59 WATTS @ 277V	CONFIRM WITH ARCHITECT/OWNER PRIOR TO ORDER. MODEL AT 20' COORDINATE WITH ARCHITECT/OWNER PRIOR TO ORDERING. POLE TO BE ORDERED WITH ENDOC OUT FOR SECURITY CAMERA AND VIDEO FEED AT THE REAR OF CURB. POLE CONFIRM WITH OWNER.
U	REAR FLAG LIGHT FOR FLAGPOLES POLE	RM LIGHTING L-1100-1715-03-03-1000-UNI-1MM- HAF	2000 LUMENS LED 5000K 200W ELECTRONIC BALLAST 42 WATTS @ 277V	CONFIRM WITH ARCHITECT/OWNER PRIOR TO ORDER. MODEL AT 20' COORDINATE WITH ARCHITECT/OWNER PRIOR TO ORDERING. POLE TO BE ORDERED WITH ENDOC OUT FOR SECURITY CAMERA AND VIDEO FEED AT THE REAR OF CURB. POLE CONFIRM WITH OWNER.
W	WALL MOUNTED ARCHITECTURAL LIGHT FIXTURE HOOK 4000 LUMENS MAINE BRASS FINISH	ALS LIGHTING DL-SP-1715-03-03-1000-UNI-1MM- HAF	4000 LUMENS ELECTRONIC BALLAST 59 WATTS @ 277V	CONFIRM WITH ARCHITECT/OWNER PRIOR TO ORDER. MODEL AT 20' COORDINATE WITH ARCHITECT/OWNER PRIOR TO ORDERING. ARCHITECTURAL BALLAST TO BE MOUNTED ON EACH SIDE OF THE DOUBLE DOORS.

- Item P - 2-12' poles with decorative fixture
- Item T - 10-20' poles
 - 7 - with double mount luminaires
 - 3 - with single mount luminaires
- Item U - 2 puck lights for rear flagpole.

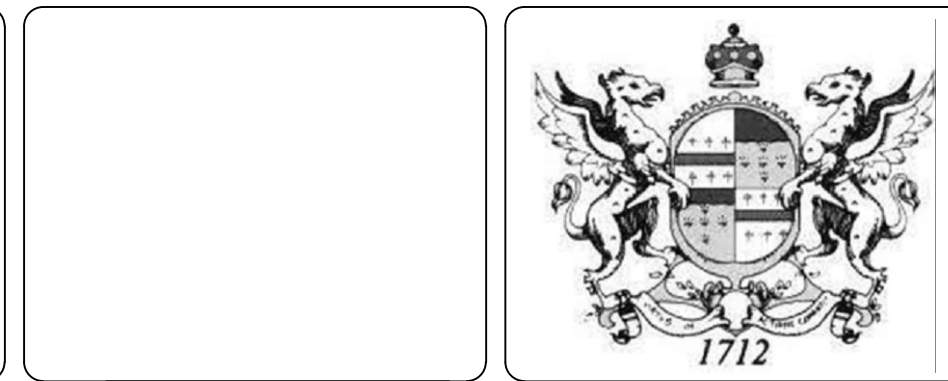


18" CL IV RCP
REMOVE EXIST. DI & PIPE AND REPLACE WITH CB AND 18" CL "IV" RCP



REVISIONS	Description	Date
1	Turned off proposed landscaping items.	6/23/26

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CRAVEN COUNTY
406 CRAVEN STREET
NEW BERN, NC 28560
(252) 636-6600

CRAVEN COUNTY GOVERNMENT CENTER EAST
1208 E MAIN STREET, HAVELOCK, NC
LIGHTING PLAN SHEET
PRELIMINARY NOT FOR CONSTRUCTION

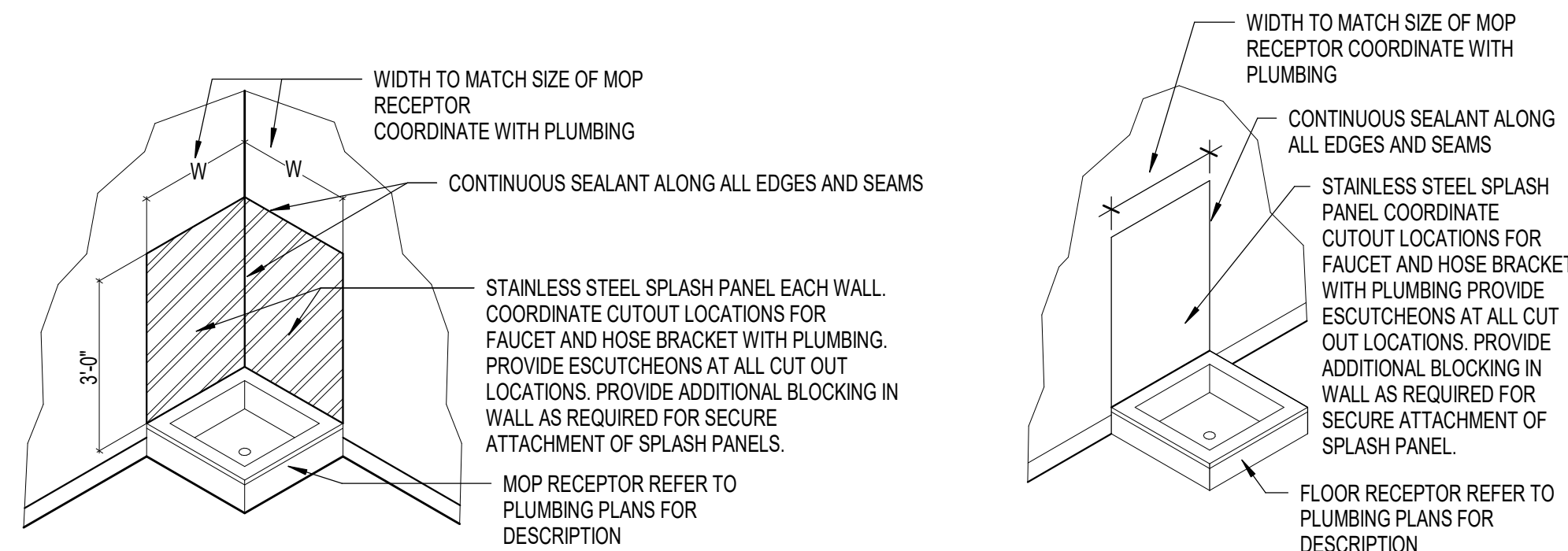
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CC PROJ. #	2026-FA-001
DRAWN	JWD
DESIGNED	DHA
CHECKED	JWD
PROJ. MGR	DHA

Sheet Title	HORIZONTAL
1" = 20'	VERTICAL
N/A	

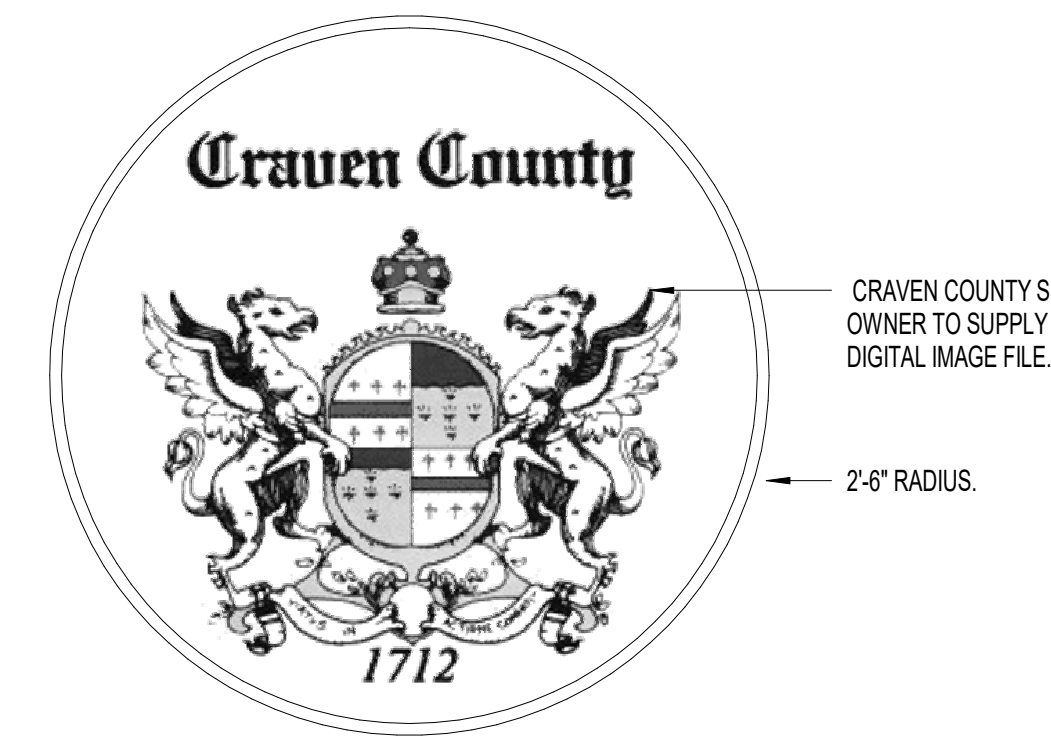
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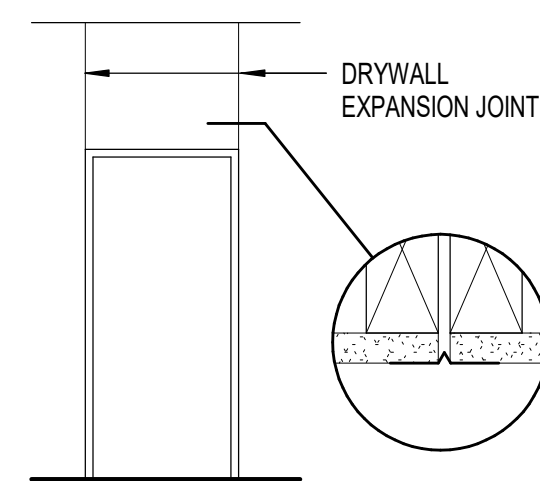
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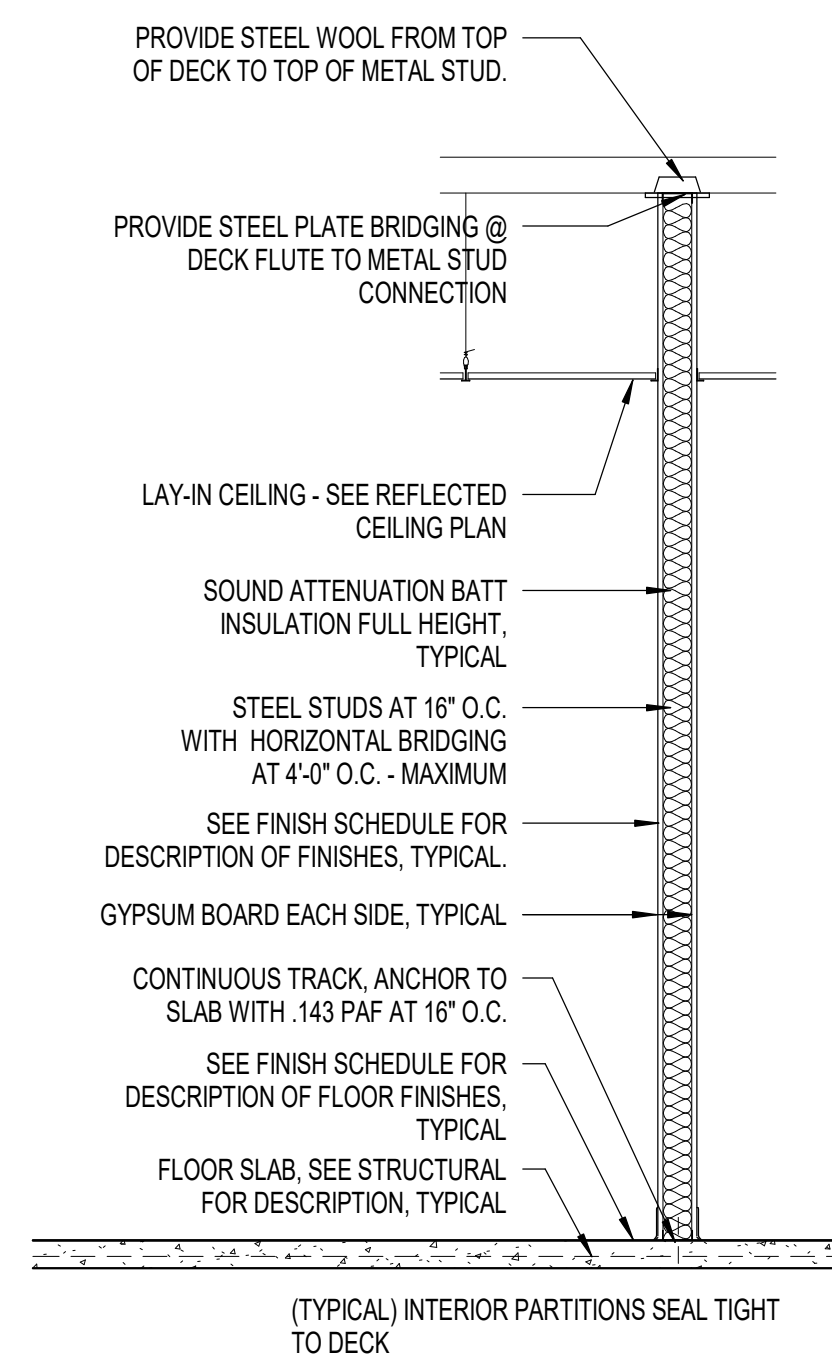
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A5.1 **SPLASH PANELS AT MOP RECEPTOR**
3/8" = 1'-0"



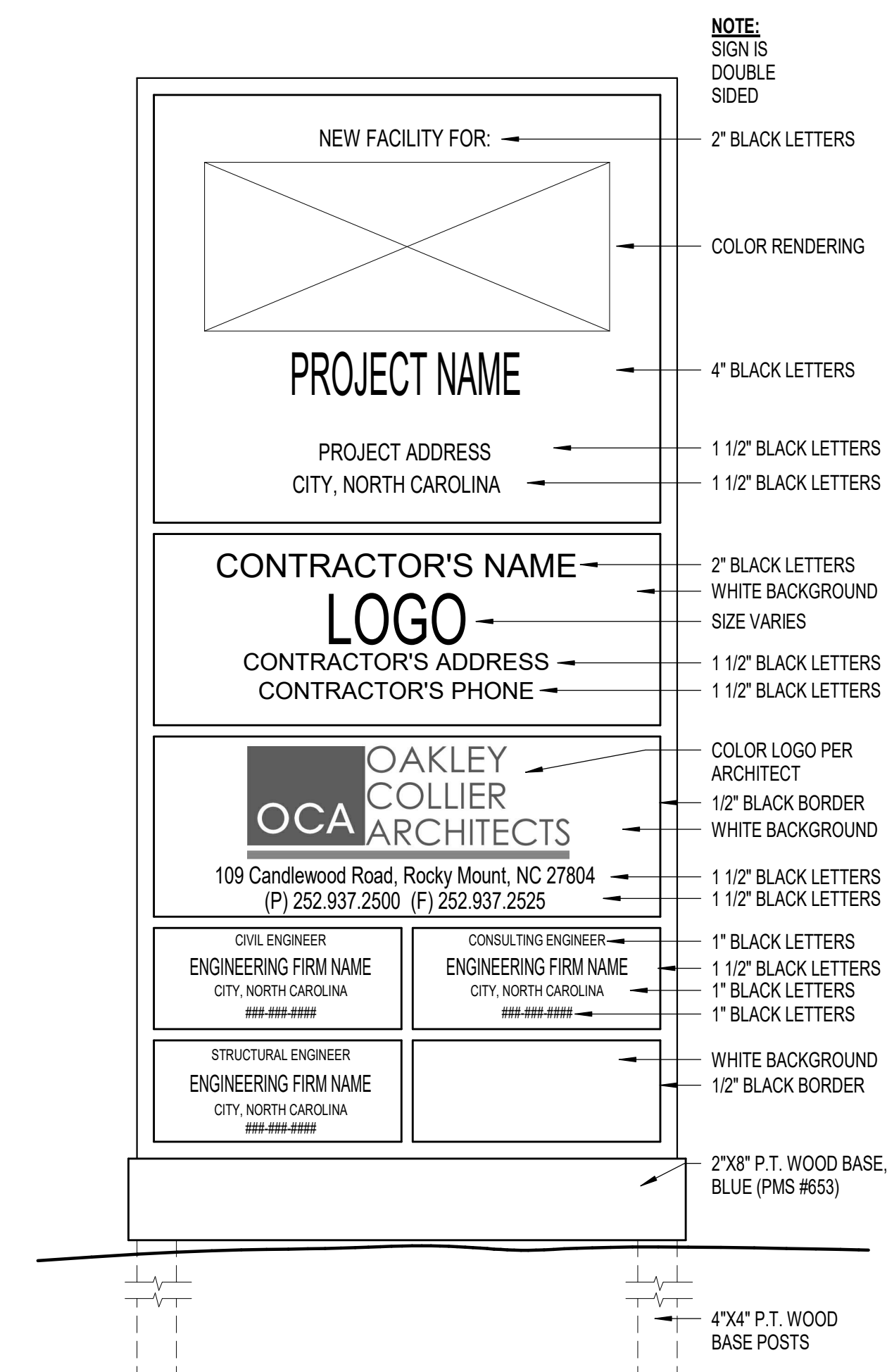
2
A5.1 **EXTERIOR LOGO**
3/4" = 1'-0"



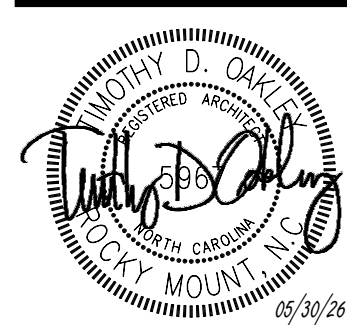
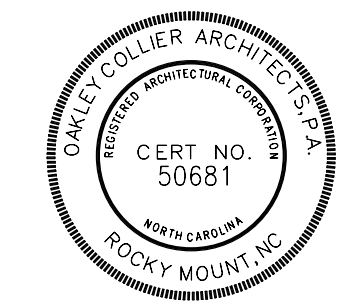
3
A5.1 **DRYWALL EXPANSION JOINT**
3" = 1'-0"



4
A5.1 **TYP INTERIOR PARTITION DETAIL**
1/2" = 1'-0"



5
A5.1 **JOB SIGN**
1" = 1'-0"



GENERAL NOTE:
Prior to construction start, Contractor shall verify & be responsible for all Dimensions.

Revisions	Description	Date

Date	Project No.
MAY 30 2026	25012
Drawn By	Sheet No.
ACR	A5.1
Checked By	Sheet Title
DG	DETAILS